

HASKETON PARISH COUNCIL
PARISH CLERK Stephen LECKIE
13 Croutel Road, Felixstowe, Suffolk, IP11 7EF.
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NOTICE OF THE ANNUAL MEETING OF HASKETON PARISH COUNCIL
(To be held following the Annual Parish Meeting)
on Friday 8th May 2026 at (Approx.) 6.30 pm

Public attendance

Members of the public (MOTP) and press are welcome to attend this meeting. MOTP will be invited to speak by the Chairman at the relevant agenda item and are invited to comment and/or give their views or questions on any issues on the agenda or raise issues for consideration or inclusion at future Parish Council meetings. This agenda item is time limited and may be extended at the discretion of the Chairman.

AGENDA

1. **Election of Chairman:**
2. **Welcome & Introduction:**
3. **Apologies for Absence:**
4. **Declaration of Interests:**
5. **Election of Vice Chairman:**
6. **Resignation of Office:**
7. **Welcome to the Re-elected Parish Councillors):**
8. **Appointment of Parish Council representatives:** (Play area/car parking area/Tree warden/finance /planning/ website/allotments/Victory Hall liaison/footpaths/ other).
9. **Minutes of previous meetings:** 12th March 2026 (previously circulated)
10. **Matters Arising:**
11. **Invitation for Members of the Public to Speak:**
12. **Report: County Councillor**
13. **Report: District Councillor**
14. **Review and Adoption of Parish Council Policy Documents** (To be selected)
DOCUMENTS ON WEBSITE
 - i) Standing Orders.
 - ii) Media Policy
 - iii) Codes of Conduct
 - iv) s137 Policy Guidelines**Finance:**
 - v - Review and Adoption of Asset Register.
 - vi - Review and Adoption Financial Regulations
 - vii - Review and adoption of Finance Monitoring Procedures
 - viii - Review and Adoption of Internal Financial Control Statement
 - ix - Review and Adoption of Internal control Process
 - x - Review and Adoption of Financial Risk and Management Assessment**GDPR:**
 - xi - Data Protection Statement (Website)
 - xii – Data Protection Impact Statement (Website)
 - xiii – HPC GDPR Policy (Website)
 - xiv - HPC Privacy Notice (Website)

xv - Subject Access Request Policy and Procedure (Website)

xvi – Cookies Policy Notice (Website)

General GDPR:

xvii – Data Protection Disclaimer for Emails

xviii - Consent Form (General)

xix - Consent Form (Councillors)

xx - Privacy Notice (for employees and Councillors)

Allotments:

xxi – Allotments Consent Notice

xxii – Allotments Privacy Notice.

15. Finances:

i - End of Year Accounts (period 01/4/2025 to 31/03/2026)

ii - Adoption of End of Year Accounts

iii - Approval of Invoices and transfers

iv - Internal Audit Report /AGAR 2025-26

v - Nomination of PCIIr to monitor Accounts.

vi - To Review and Adopt the Earmarked Reserves (Refer 2026/27 Budget)

vii - Approve and Adopt the Ancillary Documents 2025-26 (circulated)

a) List of items exceeding £100

b) Explanation of Variances

c) Bank Reconciliations

viii - Precept Payment 2026/27

ix - Big ticket ideas

x - Clerk matters –

a) Pension regulator renewal

b) Adoption of Internal Control Report

16. Village Amenities and Events. (Annual Reports)

a) Allotments. – National allotment survey / New request

b) Victory Hall.

c) Amenity / Car Parking area

d) Play Area

e) Bus Shelter

f) Benches

g) War Memorial

h) Tree Management

i) Grass/Hedge Maintenance

j) Grit Bins

k) Footpaths

17. Local government Re-organisation.

18. Annual Insurance:

19. Highways:

i. - Suffolk highways Forum – Self Help.

ii. Suffolk Parishes Road Safety Group.

iii. B1079 Plans.

- 20. Planning; ESC Local plan**
- 21. Litter Pick:**
- 22. Donations:**
- 23. Suffolk cloud:**
- 24. Thriving Places Programme:**
- 25. Emergency Planning Training:**
- 26. Date of next meeting(s) and Close.**

Steve LECKIE, Hasketon Parish Clerk
30th April 2026.