

MATTERS ARISING

MTG DATE	ITEM	DESCRIPTION		RESULT	ACTION
131125	12i a	Play Area Report. a) Repairs- ROSPA report. SL indicated he had emailed the ROSPA report [MS given explanation of process] and explained the risk Matrix. He emphasized the issue of liability regarding the report. IW gave his concerns about some of the reporting. He pointed out that some issues could not be resolved due to age and other points were clearly health and safety issues. It was agreed to visit the site and access what need to be done to remedy some of the items.	MS/IW	**RESULT: see item 12ii a) It was agreed that a site meeting would be arranged between new maintenance staff and IW/MS to produce a working plan.	OUTSTANDING
131125	12iii	Bus Shelter/noticeboard and village sign IW gave an overview of costs and materials and was directed to carry out the relevant repairs as soon as possible on the bus shelter.	IW	** RESULT: IW stated he had obtained paint and timber was still being pursued. The work would completed shortly.	OUTSTANDING
191226	ii	ALLOTMENTS: There was discussion regarding the water project proposed to make the area self-sufficient. SL stated the request heard earlier and agreed in Principle by EB should cover the costs. SL proposed the workers contracted for the Play area would be suitable candidates for construction. SL indicated he planned to request £1200. BH then asked about Hedgerow, and it was agreed that a suitable use of the plants would be skirt the allotments and provide natural cover in the light of the recent damage caused by a vehicle crossing the area.	CLERK	BH had visited the allotments and planted new shrubs and strimmed the redundant plot awaiting the new water project. FUNDING NOW AVAILABLE TO COMPLETE PROJECT	OUTSTANDING
120326	11i	Allotment Matters: There had been concerns over dogs being walked across the area. Agreed to place a sign at the entrance. Trees to be trimmed on the border.	CLERK	tree surgeons booked sign issue to be sorted by Clerk.	COMPLETED

120326	11ii	Play Area a) Refurbishment Plan – See item 5 and SL stated he had reviewed the Sizewell C Community Fund and felt the Parish should apply for funding for the fencing required. One side would exceed £10000. IW indicated roadside fencing needed repairs, which would be new wooden posts.	CLERK	Sizewell Funding not available due to being outside the prescribed distances. IW to address post issue.	COMPLETED
120326	11iii	Victory Hall – SL stated communities were being encouraged to choose sustainable transport with new grant scheme and East Suffolk Council is inviting organisations to apply for funding towards cycle parking in their local community. The Community Cycle Parking Fund is offering grants of up to £1,000 for the purchase and installation of new or upgraded cycle parking facilities. SL stated he would make an application.	CLERK	SL asked MS if he had considered a Bicycle station that had been proposed by a local resident. MS stated he was aware of the type but had not reviewed this item. MS stated as we were on Cycle route one it was a good proposal. SL stated the resident had stated they were aware of a possible grant.	OUTSTANDING
120326	11v	Amenity/Car Park area. SL stated that nothing had been done about the damaged rope. It was agreed to remove the rope and leave the posts in place.	CLERK	IW to address rope issue.	COMPLETED
120326	11ix	Grass cutting/Hedge trimming SL stated contract needed to be renewed. Agreement to continue with current contractor who had stated prices to remain as this year.	CLERK	Contract renewed - first cut completed	COMPLETED
120326	13	Annual Insurance renewal: SL indicated quotes in the process at this time. SL requested the opportunity continue with provider if the quote was as close to within 10% as other providers charged for extra services.	CLERK	Details obtained and increase within budget limits. POLICY TO BE AGREED	COMPLETED
120326	14	Litter Pick: Date agreed for 26th April 2026 provided SL could obtain equipment and publish the event.	CLERK	Published and completed.	COMPLETED
120326	21	Supporting Lighthouse Women's Aid: It was agreed to make donation of £50.	CLERK	Money Sent and received thanks	COMPLETED