

MATTERS ARISING

MTG DATE	ITEM	DESCRIPTION		RESULT	ACTION
131125	12i a	Play Area Report. a) Repairs- ROSPA report. SL indicated he had emailed the ROSPA report [MS given explanation of process] and explained the risk Matrix. He emphasized the issue of liability regarding the report. IW gave his concerns about some of the reporting. He pointed out that some issues could not be resolved due to age and other points were clearly health and safety issues. It was agreed to visit the site and access what need to be done to remedy some of the items.	MS/IW	Meeting arranged for 070726 with councillors and workforce	OUTSTANDING
131125	12iii	Bus Shelter/noticeboard and village sign IW gave an overview of costs and materials and was directed to carry out the relevant repairs as soon as possible on the bus shelter.	IW	** RESULT: IW stated he had assessed the work and would obtain materials [Money previously agreed] and the work would completed shortly.	TO BE COMPLETED
191226	ii	ALLOTMENTS: There was discussion regarding the water project proposed to make the area self-sufficient. SL stated the request heard earlier and agreed in Principle by EB should cover the costs. SL proposed the workers contracted for the Play area would be suitable candidates for construction. SL indicated he planned to request £1200. BH then asked about Hedgerow, and it was agreed that a suitable use of the plants would be skirt the allotments and provide natural cover in the light of the recent damage caused by a vehicle crossing the area.	CLERK	See Above meeting date agreed and work to be started as soon as possible. Site to be assessed and cut back	OUTSTANDING

120326	11iii	Victory Hall – SL stated communities were being encouraged to choose sustainable transport with new grant scheme and East Suffolk Council is inviting organisations to apply for funding towards cycle parking in their local community. The Community Cycle Parking Fund is offering grants of up to £1,000 for the purchase and installation of new or upgraded cycle parking facilities. SL stated he would make an application.	CLERK	Clerk indicated he was completing a rather bureaucratic form for a grant for a bike rack. DC stated he was involved in the process and these comments should be passed on. MS gave views on the proposed rack. It was agreed to apply for 6 on the car park and 4 in front of the hall. it was proposed to include signs and possible map of 'Cycle route 1' information.	OUTSTANDING
90526	6 see also 15v	Resignation of Office: FINANCE OVERVIEW Ann Turner resigned due to personal commitments. There was then general discussion about the future application process by SL and possible candidates should there be no formal applications.	CLERK	Clerk proposed plan for Ann Turner to continue role outside of Council. Agreed and ratified	COMPLETED
90526	16a	Allotment Matters – SL was requested to acquire signs indicating access limitations to the Council allotments. These were to be green with white lettering.	CLERK	wording agreed and Clerk to obtain sign HSKETON COMMUNITY ALLOTMENTS [DOGS ON LEAD PLEASE] CLERK NAME AND CONTACT	COMPLETED
90526	16b	Victory Hall (Village Hall) SL asked if the external electric point was operational. IW wasn't sure but would report back	IW	Not yet checked	OUTSTANDING
90526	16d	d) Play Area - IW would place new posts to support roadside fencing.	IW		OUTSTANDING
90526	16e	Bus Shelter – Painting required	IW	see above	TO BE COMPLETED
90526	19iii	iii. 1079 Plans: SL stated there had been no communication from Highways regarding this matter or any work carried out. The granted funds from Councillor Bryce could not be confirmed at this time due to the election process. This end of the financial year may also be a reason why nothing had been done.	CLERK	Email sent by Clerk - No response at this time. Clerk to contact Highways direct	OUTSTANDING
30626	5i	1. To Approve and Adopt the Internal Audit Report [AIAR PAGE4] 2025/26	CLERK	published	COMPLETED

30626	6	To Consider and Adopt the Internal Audit Recommendations.	CLERK	Recommendations agreed ,completed and published	COMPLETED
30626	7	Review and approve:Financial Policy and IT Policy.	CLERK	Amended and published	COMPLETED
30626	8	To Consider the Annual Governance and Accountability Return (AGAR) 2025/26	CLERK	The Chair and Clerk duly signed the relevant sections. AGAR Certificate of Exemption submitted to external auditors.	COMPLETED
30626	8v	To Approve and Adopt the Ancillary Documents 2024/25	CLERK	Exercise of Public Rights - completed and published on noticeboard and website	COMPLETED
30626	9	Approval of Transfer of Funds.	CLERK	completed the electronic transfer	COMPLETED