

MINUTES OF THE EXTRAORDINARY MEETING OF HASKETON PARISH COUNCIL

HELD ON 16th June 2025

At 6.03 pm in the Victory Hall, Tymmes Place, Hasketon, Suffolk

Final Minutes

Present: Parish Councillors (PCllrs), Iain Whyte (IW) (Vice Chairman), Niki Field (NF), Beccy Batley (RB), Ann TURNER, Will Longe (WL), and Steve LECKIE (SL) (Hasketon Parish Clerk).

There were NO members of the public (MOTP) in attendance.

1. **Welcome:** Vice Chairman IW opened the meeting and welcomed those in attendance.
2. **Apologies for Absence:** Apologies were received from Councillor William HELM, and District Councillor Colin Hedgley, which were accepted.
3. **Declaration of Interests:** None declared.
4. **Invitation for Members of the Public to Speak:** none present
6. **i To Approve and Adopt the Internal Audit Report [AIAR PAGE4] 2024/25** (previously circulated)

Clerk gave an overview of the report and asked if there were any queries. There were none.

It was resolved to approve and adopt the Internal Audit report as circulated.

Proposed – AT

Seconded – WL

ACTION - Clerk

ii To Consider and Adopt the Internal Audit Recommendations.

Clerk had circulated a summary of the recommendations.

Section 3 – Payment controls

Has the Council adopted the General Power of Competence (GPOC) and is there evidence this is being applied correctly? 2 [Localism Act] NO

COMMENT: The council has not confirmed that it is eligible to exercise the GPOC.

Currently the Parish council does not have the General Power of Competence as it does not meet the criteria. The main point is the Clerk does not have the recognised sector-specific qualifications which are:

- **The Certificate in Local Council Administration (CiLCA) awarded by the Monitoring and Verification Board (or previously by the AQA)**
- **The higher education qualifications for clerks awarded by the University of Gloucestershire or its predecessor institutions, namely:**
 - o **The Certificate of Higher Education in Local Council Administration**
 - o **The Certificate of Higher Education in Local Policy**
 - o **The first level of the Foundation Degree in Community Engagement and Governance (the Level Four course)**
 - o **Any equivalent successor qualification**

SALC provide guidelines which explain these powers, but it is not a requirement for Hasketon.

Section 6 – income controls

Has an annual report been produced? NO

COMMENT: Council might wish to clarify with East Suffolk Council as to whether it is required to submit a report detailing for the year ending 31st March 2025.

Has it been published on the authority's website? NO

COMMENT: none

QUERY regarding this comment with SALC and reply from auditor -

This relates to CIL and the nil CIL balance as council has now expended all monies in relation to CIL monies received.

As there is a nil balance and therefore nil retained funds I am uncertain whether East Suffolk would want him to submit a nil return (MSDC and BDC want such a return),

He should check as to whether a CIL return should be produced, signed, uploaded to the website and submitted to ESC.

120625 checks made with Infrastructure team - MANAGER - a negative return is not required.

It was resolved to adopt the recommendations.

Proposed – AT
Seconded – WL
ACTION - Clerk

7. To Consider the Annual Governance and Accountability Return (AGAR) 2024/25

The Clerk SL gave an overview of the relevant document previously circulated.

i – To Approve and Adopt the Annual Governance Statement 2024/25[page 5]

Proposed – AT
Seconded – NF

ii – To Approve and Adopt the Annual Accounting Statement 2024/25[Page 6]

Proposed – AT
Seconded – WL

iii – To Approve and Adopt the AGAR 2024/25 FORM 2.

Proposed – AT
Seconded – WL

iv - To Approve and Adopt the Certificate of Exemption AGAR 2024/25 [PAGE 3]

The Clerk explained that this year the Council expenditure does not exceed the £25,000 threshold and therefore they could claim an exemption.

Proposed – AT
Seconded – WL

v – To Approve and Adopt the Ancillary Documents 2024/25 (circulated)

The Clerk summarised the following documents

- a) Explanation of Variances
- b) Bank Reconciliation
- c) Exercise of Public Rights

Proposed – NF
Seconded – WL

The Vice Chairman and Clerk duly signed the relevant sections. AGAR to be submitted to external auditors.

ACTION - Clerk

8. Approval of Transfer of Funds.

The Clerk SL advised a balance transfer was required and suggested £2000. A bank transfer sheet was agreed and endorsed.

It was resolved to approve the transfer of funds.

Proposed – AT
Seconded – NF

ACTION – Clerk to complete the electronic transfer

5. Planning:

i. **To Consider Planning Application: DC/25/1545/FUL**

Proposal: Change of use from Holiday let to residential

Site address Red Lodge, Boulge Road, Hasketon, Woodbridge, Suffolk IP13 6JS

Following general conversation –

COMMENTS BY HPC

DC/25/1545/FUL

Red Lodge, Boulge Road, Hasketon, Woodbridge, Suffolk IP13 6JS.

At a meeting of the Hasketon Parish Council on Monday 16th June 2025 consideration was given to the application.

At this time there appears to be no clarity with regard to the application, which stems from historical applications dating back to 2018. Therefore, after consultation it was resolved to object to the proposal unless further planning details are provided.

ii. **To Consider Planning Application: DC/25/1756/PIP**

Proposal: Permission in Principle - Erection of 1no. detached dwelling and garage (self-build), creation of new access on to Hasketon Road/Mill Lane and stopping up of existing access

Site address: Land to North of Lowood Lodge, Hasketon Road, Burgh, Woodbridge, Suffolk IP13 6JL.

Following general conversation –
COMMENTS BY HPC

DC/25/1756/PIP

Land to North of Lowood Lodge, Hasketon Road, Burgh, Woodbridge, Suffolk IP13 6JL.
At this time the Parish Council have declined to comment on this application.

9. Date of Next Meeting and close: 100725 closed 19.20 hrs

Steve LECKIE Hasketon Parish Clerk.
Monday 16th June 2025

Signed:**Chairman. Date**.....

Steve LECKIE Parish Clerk