

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** include a column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as a debit.

Name of smaller authority: HASKETON PARISH COUNCIL

County area (local councils and parish meetings only): SUFFOLK

Financial year ending 31 March 2023

Prepared by (Name and Role): Steve LECKIE parish clerk/RFO

Date: 28/03/2024

	£	£
Balance per bank statements as at 31/3/23:		
Current account	3575.75	
Savings account	6304.32	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		9,880.1
Petty cash float (if applicable)		-
Less: any unpresented cheques as at (enter these as negative numbers)		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		-
Add: any un-banked cash as at 31/3/xx		
		-
Net balances as at 31/3/24 (Box 8)		9880.10