

MINUTES OF MEETING OF HASKETON PARISH COUNCIL

HELD ON 11th July 2024

At 6.20 pm in the Victory Hall, Tymmes Place, Hasketon, Suffolk

DRAFT Final Minutes

Present: Stuart Dack Chairman (SD), Parish Councillors (PCllrs), Niki Field (NF), Iain Whyte (IW) (Vice Chairman) and Bill Helm (BH), Ann Turner (AT), Beccy Batley (RB), and Steve LECKIE (SL), (Hasketon Parish Clerk).

Also present were County Councillor (CCllr) Elaine Bryce (EB) and District Councillor (DCllr) Dan Clery (DC).

There were 4 members of the public (MOTP) in attendance.

1. **Welcome & Introduction:** SD welcomed everyone in attendance.
2. **Apologies for Absence:** None
3. **Declaration of Interests:** None.
4. **Minutes of Previous Meetings:**
Minutes of meeting - Annual HPC and Parish Mtg 09/5/2024, EO PC Mtg 04/06/2023 and 27/06/24, previously circulated, were accepted, and approved as a true record and initialled by the Chairman (SD).

5. **Matters Arising from Previous:**

OUTSTANDING FROM PREVIOUS

090524 Annual Hasketon Parish Council Meeting

Item 6 – Clerk removed councillor Chris EVERSON

Item 10 – MOP request to make councillors more known to community.

Item 13 Planning – DC/24/0915/FUL. Clerk submitted comments on behalf of Council:

Change of Use of agricultural building to mixed commercial use
(Class E and B8) | Office Loomswood Farm, Hall Road, Burgh.

I have been asked by the Hasketon Parish Council at a Parish meeting on 9th May 2024 to add supportive comments to our neighbouring parishes and the overall detrimental possible effects on our Parish.

The Parish meeting discussed the application at our May Parish Meeting, and the consensus of the meeting was that the proposal would not be considered acceptable in its current form.

The main harm to the community comes from the impact of traffic from this site on our narrow rural lanes. There is a clear conflict with the adopted policies of the East Suffolk Local Plan.

There is a possibility of an additional 230 vehicle movements a day on very lightly trafficked rural roads, and the application has been submitted and validated without a transport statement or a travel plan.

It is believed that the proposal has an unacceptable impact on highway safety, local roads, and the living conditions of local residents.

All the Unclassified Roads in the Parish are designated as Quiet Lanes, following a project supported by the village and the highway authority.

In the view of the village, the proposed development is clearly in conflict with Policy SCLP 4.6 and should be refused for this reason.

It is also believed that this would create an unacceptable increase in HGV traffic despite the assertion by Suffolk County Council that there is a lorry route in relatively close proximity. Under Suffolk County Council's own policies, lorry routes should be in excess of 6m wide along their whole route, which routes in this area are not.

Excess volume of traffic and possible excess speed may give rise to great danger to cyclists using the National cycling route which utilizes the roads in our village.

The Hasketon Parish Council therefore object to this proposed scheme

Item 16a) _ advert for allotments – still outstanding.

Item 16c) prices for signs see internet page

[Search for disabled parking sign \(safetysigns4less.co.uk\)](http://safetysigns4less.co.uk)

Item 16i) – Clerk to pursue quotes for grass – on going

Item 16 k) – SD to write re footpath intrusion.

Item 17 Annual insurance – Clerk obtained policy renewal

040624 EO Mtg

Item 4 – Planning - submitted comments.

DC/24/1608/FUL Wilderness Farm , Whitehouse Farm Road, Hasketon, Woodbridge, Suffolk IP13 6JP

At a meeting of the Hasketon Parish Council on Tuesday 4th June 2024 it was felt that this application is simply furthering a commercial enterprise and utilising this site for further development and not as family residence.

The Council is mindful of the fact that alteration of the actual building is minimal and has no visual impact on the area.

However, they feel planning permission already granted to the rear of this property is sufficient to meet Policy SCLP6:4 but this application does not meet Policy SCLP6.5 – *The demand or need for tourist accommodation is clearly demonstrated* – and is in fact excessive and not required.

They also note that there has been no neighbourhood communication with regards to this plan.

Therefore, The Hasketon Parish Council objects to this application.

270624 EO Mtg

Item 6 Internal audit recommendations – completed by Clerk SL.

[Exercise of Public Rights displayed on noticeboard and published in timely manner].

Item 7 i/ii/iii - AGAR submitted before deadline by Clerk SL and acknowledged by External auditor. Invoice to for INTERNAL AUDIT received.

Item 7 iv - [Exercise of Public Rights displayed on noticeboard and published in timely manner].

Item 8 ii. Transfer of funds – Electronic transfer completed by Clerk.

7. Report: District Councillors: Reports received and circulated. (attached)

DC gave an overview of his report and took questions. He gave discussed at length see below the bus service issues and how currently there was no solution for Hasketon. He covered the new emergency funding to be set aside, in particular as a result of flooding experiences in the village.

8. Report: County Councillor:

EB gave an overview of her report and took questions. Due to the recent elections reports had been limited. She apologised that her report had not been sent and stated it would be forwarded to the Clerk later.

Within the report were matters relating to Trading standards a 'rough trader' and advice regarding 'cold callers'.

She spoke about the road closure issues and drew attention to the meeting to be held on Friday 120724. SD stated he felt the disruption would possibly mean HGV use of local lanes that were not suitable and asked if temporary 20 mph signs could be erected. Whilst EB was sympathetic speeding issues are not easily resolved and stated a traffic survey needed to be completed. A Traffic Order Registration was expensive. EB agreed to support and an application.

EB stated a speed traffic report was required which the Parish could put through the County. A business case was required, and it needed tangible evidence. [£400 Costs]

ACTION SD /BH

6. Invitation for Members of the Public to Speak:

Two MOP present were interested in the enquiries they made at the last meeting regarding bus services for Hasketon. As DCllr Dan Cleary was present, he gave an overview which coincided with his May report. DC stated that the working group on these matters would be for a further year. This related to Transport East and the question was how to expand the service. The Connected Communities was on an on-demand service which may expand. SD queried whether there was a more suitable vehicle? Could a new bus stop be created?

SD stated he had directed an email regarding these matters but received no real solutions. DC admitted at present there was no solution. A MOP quoted that the service was supposed to be a 'hail and ride' but this was not the case. IW quoted the Scottish system which used a 'hail and ride' system everywhere. A MOP stated there had been a system used by the Blind Association where a voucher was issued after a £10 contribution. AT reminded that the Bus pass could be lost if Vouchers were obtained. DC stated Katch provides a cover for the current service. SD stated that the social isolation needs to be addressed in rural areas. IW emphasized that there were no footpaths.

A further MOP was advised there had been no new planning applications. SL indicated any applications that asked for pre planning advice would not come to the Parish Council. They also complained that Road Works signs were not being removed even after work had been complete. SD stated that missing Hasketon signs had been refused to be repaired or replaced as they were not seen as a priority.

Another MOP queried the overgrowth of the hedge at the end of the car parking area as you exit Tymmes Place. They asked for it to be cut now and again later in the year. They also felt the grass verge was now too long and needed to be cut and the handrail removed from the steps. It was agreed to trim the hedge and AT agreed to initially pursue a local resident with suitable cutting tools. SL to follow up and IW stated that a new hedge could be considered set further back. The MOP spoke about a new hedgerow planted and SD stated he had written to the new resident advising them of the Council's views on this matter.

ACTION – Clerk/AT

9. Finances:

i. Summary of Accounts since 09/05/24 (attached)

Clerk reported an overall balance of £16259.07 being £10238.87 Savings account and £6020.21 current account.

It was resolved to approve and adopt the accounts as presented.

**Proposed RB
Seconded IW**

Clerk confirmed the accounts had been sent and checked by AT.

ii - Approval of Invoices and transfers.

Online invoices amounted to £2353

DATE	C/DD/O L		To Whom Paid	.	
08/05/2024	DD	DD	TESCO	MOBILE PHONE	9
13/05/2024	OL	SD	steve LECKIE [CLERK]	CLERK EXP [01]	160.17
28/05/2024	OL	SD	steve LECKIE [CLERK]	PAY (APR 24)	242.85
28/05/2024	OL	SD	CLEAR INSURANCE MANAGEMENT	24-25 PREMIUM	773.15
10/06/2024	DD	DD	TESCO	MOBILE PHONE	9.00
21/06/2024	OL	IW	SA AND JA DACK	GRASS SEED	14.99
27/06/2024	OL	SD	steve LECKIE [CLERK]	PAY (JULY 24)	243.05
27/06/2024	OL	SD	HMRC	IST QUARTER	164
02/07/2024	OL	SD	SALC	INTERNAL AUDIT FEE	328.80
08/07/2024	DD	DD	TESCO	MOBILE PHONE	9.00
09/07/2024	OL	SD	ESSL	1 X GRASS CUTTING	399.00
					2353

SL stated July invoices were not reflected in this months accounts as bank statements arrive at the end of June.

Admin/Clerk Expenses (period 09/05/24 TO 11/07/24) **£130.178** which covers mileage and Microsoft 365 sub 2024-25.

It was resolved to approve the invoices for payment.

**Proposed – RB
Seconded – NF**

iii. Internal Audit Report /AGAR 2022-23

SL reported that the AGAR for this year had been submitted to the external auditors prior to the 1st July 2024 and had been acknowledged. An invoice for services was anticipated.

Copies had been circulated to the Parish Council and placed on the noticeboard and website.

iv. VAT return 2023-24.

SL reported a return had been submitted for £4154.09 and had been acknowledged.

v. Clerk matters –

SL reported that a Direct Debit had been successfully renewed for the payment of the ICO and a saving of £5 had been made – Fee £35.

10. Planning:

i) Updates.

No Planning Updates received, however DC indicated that DC/24/1608/FUL Wilderness Farm Whitehouse Farm Road, had gone for final approval.

SL reminded Councillors of the emails regarding the Planning Forum on 250724. Councillors need to register if they wished to attend. BH indicated he would like to attend but was unavailable.

There was further discussion regarding the Bredfield application and the fact that a Local plan had not been considered relevant to that application. Further concerns over the time given to the application despite prompt deadlines given to Councils and in this case a U turn by the Highways with no real explanation.

11. Village Fete 2023:

General discussion about arrangements but nothing specific for the Council. IW requested grass to be cut week before.

ACTION - Clerk

12. Village Amenities and Events: Updates only

i) Allotment Matters –

SL indicated that an advert had still to be placed regarding the vacant plot.

ACTION – Clerk

ii) Play Area -IW stated a post need to be replaced. Cost allocated £50.

SL requested to follow up maintenance contract previously offered with the possibility of payment to travel and a more restricted timetable.

It was also agreed to purchase a 50m electric reel to support cleaning within the area by jet wash.

Proposed – AT

Seconded – NF

ACTION - CLERK

iii) Victory Hall (Village Hall) – SL showed some disabled parking signs and cones for no waiting. It was agreed to purchase both.

IW stated he would still like a few bicycle stands outside the Victory Hall which should not be too expensive. Further research to be carried out before the next meeting.

Proposed – AT

Seconded – NF

ACTION – CLERK/IW

iv) Tree Management – New Trees watered and growing well.

v) Amenity/Car Park area - pended

vi) Bus Shelter – pended

vii) Benches – SL Proposed two new benches in recycled plastic to replace old wooden ones in play area and on green adjacent to the Village Hall. IW stated the two families would be very interested in the proposals and one family would provide a new plaque.

Proposed – AT

Seconded – SD

viii) Footpaths – SL indicated he had received an email regarding an overgrown footpath from a MOP. BH stated he had visited the footway and carried out some remedial work. There was further discussion about footpath 37 and 38 and whether new changes of direction should be allowed, or original routes maintained.

xi) Grass cutting/Hedge trimming – SL indicated ESSL had agreed to cut this week but clearly the work had not been carried out. IW expressed concerns regarding the Hasketon Fete.

x) Rewilding – SL indicated he had applied for further materials from East Suffolk Blooms, which had been acknowledged and the results would be known shortly. If successful, the Council would receive a ‘Bees Mix’ of bulb flowers. 120 parishes had applied and only 66 would be granted.

12. ANNUAL Insurance renewal:

SL indicated the premium had been paid and the Council had received a new Policy.

13. New Councillor selection:

A local parishioner was proposed by SD and supported by other councillors and a further option was also discussed. A formal approach would now be made. SL indicated that the matter needed to be resolved promptly.

ACTION - SD

14. Highways:

Road closures – As previously discussed.

SD to attend meeting organised re issues relating to the B1079 and report back to the Council.

ACTION - SD

15. Sizewell C Funding:

SL stated two emails had been forwarded and in particular a meeting on 160724 about possible funding applications. SD indicated he had considered the documents and felt Hasketon would not be liable for any such grants.

16. Emergency Plan:

AT discussed the draft emergency plan document. Further work is still required to finish the document. A MOP present agreed to be on the contact list and requested a copy when completed; which was agreed.

SL spoke about the email regarding emergency card distribution and asked councillors to give it consideration.

ACTION - CLERK/AT

17. Charity Donations:

SL indicated he had received communication from a charity - Communities Together East Anglia [CTEA] – who had given an overview of their work. No request was made for donations. SL asked to find out more about Community Transport work by them.

ACTION - CLERK

18. Date of Next Meeting and close: 12/09/24 closed 20.53 hrs

Steve LECKIE Hasketon Parish Clerk.

Signed:**Chairman. Date**.....