

HASKETON PARISH COUNCIL - EXPENDITURE Budget details 2024-25

	BUDGET 2019/20 £	Actual Expend 2019/20 £	BUDGET 2020/21 £	Actual Expend 2020/21 £	BUDGET 2021/22 £	Actual Expend 2021/22	Budget 2022/23	Actual Expend 2022/23	Budget 2023/24	Expend to 30/10/23	Indicative Expend 2023/24	Budget 2024/25	Notes
<b>Clerks Salary &amp; Expenses</b>													
Clerks Salary	2561	2912	2703	3318	2824	3003	3100	3577	3300	1635	3300	3300	(H6 includes H8/9/10)
Clerks Expenses/Admin Costs	300	291	500	173	300	300	400	450	600	497	747	800	Files/Paper, toner, mileage costs etc
Clerk Backpay	0	included		included	included	included	incl		included			included	
Clerk Additional Hours	50	included	200	included	100	included			included			included	Training /Networking days.
Clerk Working from home Allowance	208	included	192	included	312	included	incl		included			included	52 weeks @£6 per week
SALC Payroll Service	100	54	108	161	108	113	120	120	140	54	110	120	D11-Only commenced in 2017-18
Clerk Training			150	24	100	300	100		100	0	0	100	Course costs
<b>HMRC</b>									0	316	632	650	
<b>Insurance, Bank Charges &amp; Legal Fees</b>													
Insurance	650	644	644	652	652	659	680	660	700	670.65	670.65	700	
SCDC election Fees	100	54	100		100	0	100	0	100	78.54	78.54	0	PC Elections? Could be more if disputed
<b>Audit Fees</b>													
Internal Audit	180	174	174	186	174	190	190	190	200	255.58	255.58	260	
External Audit	0									0	0	0	*** No charge for external Audit from 2017-18
<b>Subscriptions &amp; Donations</b>													
S.A.L.C	180	180	180	186	180	191	200		220	210	210	240	
S.L.C.C	70	78	80		112	112				109	109	109	
<b>ICO</b>										35	35	40	
Community Action Suffolk	35		0		0								Note; No fee from 2017-18
Zoom Annual Sub				144	144	144		0					Cancelled from 2022
Microsoft Word annual sub.		60	60	60	60	60	60	60	60	60	60	70	J26 - Previously included with Clerk Expenses
<b>Antivirus</b>										109	109	110	
Charitable Donations	50	700	200	263	500	250	250	200	250	100	250	300	
Royal Events	100		100		100	0	100	1477	250	0	0	100	One off - Allow Contingency for Royal events
Community Events	100		100			97	1600	200	200	0	0	100	
<b>Purchases &amp; Maintenance</b>													
Painting of War Memorial railings	300		0		100	0	100	0	100	0	0	100	****Tri annual cost
Resurfacing damaged village car park	* 0									0	0		see earmarked sums below beyond 2018
Quiet Lanes													
Play ground equipment:	* 0	41											see earmarked sums below beyond 2018
RosPa Inspection	110	112	111	103	111	104	110	105	120	111	111	120	Annual inspection - cost approx £110
Play Equipment Repairs	1500		500		250		250	100	250	1340	2500	500	Increased as equipment ages***
Repairs Village Notice Board (storm damage/)	50		0		50	0	0	0	0	0	0	30	One off - any other regular maint required?
Grass and Hedge Cutting	1300	1088	1150	1120	1120	1154	1150	1150	1300	198	800	1000	ESSL
Maintenance of War memorial	650		0	0	500	0	500	0	200	0	0	200	Provide for on Bi-annual basis (2019)
Annual tree survey, maintenance & felling	500		1000	0	1000	720	1000	1000	1000	1000	1000	1000	Annual survey and some maintenance work to be agreed
Village green fencing repairs	300	17	250		250	96	250	500	500	0	300	300	Provide for some repairs annually
Painting/Repairs Bus shelter & Notice board	0		0		300	51	100	100	100	0	100	100	Allow for every 3 years (2021)
Grit/salt bin Mill Lane	0		0		0			0	0	0	0	0	<b>0 No new purchases anticipated</b>
Bench repairs/ replacements	200				200	0	100	4892	100	0	0	100	Allow for every 3 years -2019
Councillor training	150	28	250	60	200	0	100	100	100	0	0	100	Allow provision for each year
Printing			50	120	50	120	100	100	100	0	0	100	Newsletter costs
Defib Maintenance		114	0		60	0	40		50	0	0	50	Battery replacement-Bi-annually
Projector Equipment				1021		0	50		50	0	0	100	Depreciation costs
Laptop costs/phone repairs						76	50	1587	300	54	108	358	PHONE rental/NEW PRINTER
Repairs/Bookbinding to Minutes Book		100	0		0	100	25	25	100	0	0	50	One off
<b>Website Hosting</b>	100	110	110		110	110	110	120	125	120	120	130	Now onesuffolk.net (H50 includes year 2019-20)
<b>New Domains</b>										350	350	0	
<b>Hire of Victory Hall</b>	250	180	200	90		200	200	200	200	0	200	220	
<b>RE WILDING</b>										115.18	500	500	see earmarked sums £3217.7
<b>Allotment Costs (legal Fees)</b>	100		150										Allotment Boundary Issue costs=One off
<b>General Contingency 10%</b>	10194	6937	9262	7681	10067	8150	11135	16913	10815	7418	12656	11957	
	1019		990		990		954	1646	1081			1196	
<b>TOTAL PROPOSED EXPENDITURE</b>	<b>11213</b>		<b>10252</b>		<b>11057</b>		<b>10489</b>	<b>18559</b>	<b>11896</b>			<b>13153</b>	

	BUDGET 2019/20	ACTUAL 2019/20	BUDGET 2020/21	ACTUAL 2021/22	BUDGET 2022/23	ACTUAL 2022/23	BUDGET 2023/24	ACTUAL 2023/24	PROPOSED	
INCOME									BUDGET 2024/25	ACTUAL 2024/25

Rentals from allotments	135	120		140	140	140	140	140	140		Assume no change
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Gross bank interest on Savings Account	30	25	4	15	48	50 300?	180	Assume interest rates and balances remain as current	
VAT refund on purchases	500	497	380	350	1283	600	1283	3400	Assume no change based on static levels of spend
CIL Payment			2476	?	?		0	0	CIL monies is unkown for 2024/25 so ignored
DCIrs grant								3000	Ignore as Income for Budget consideration
<b>TOTAL EXPECTED INCOME</b>	<b>665</b>	<b>642</b>	<b>3000</b>	<b>505</b>	<b>1471</b>	<b>790</b>	<b>1723</b>	<b>6720</b>	
<i>Footnotes:</i> Grant monies not included in Income. Refer to Earmarked Sums									
<b>NET EXPENDITURE</b>	<b>10548</b>			<b>10630</b>					

Precept	8475	8508	8895	8895
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EXPENDITURE	BUDGET 2021-22	ACTUAL 2020/21	BUDGET 2022/23	BUDGET 2023/24	BUDGET 2024/25
Salary Costs	3344	3318	3100	3300	3400
Admin Costs	300	173	400	600	800
Microsoft Fees	60	60	60	60	65
Annual Insurance Costs/Legal Fees	652	652	680	700	700
Annual Subscriptions (SALC/NALC/SLCC)	292	186	200	220	469
Donations (s137)	500	263	250	250	300
Website Costs	110 nil		110	125	130
Auditors Fees	174	186	190	200	260
Training Costs (Cllrs/Clerk)	300	114	200	200	200
Premises Hire	Nil	60	200	200	220
Zoom Costs	144	144 nil	nil	nil	
Election Costs	100 nil		100	100 nil	
Purchases\Maintenance Costs	4091	2526	5645	4860	5413
<b>TOTAL</b>	<b>10067</b>	<b>7682</b>	<b>11135</b>	<b>10815</b>	<b>11957</b>
		:			
INCOME					
Allotment Rentals	140	140	140	140	140*
CIL Payments	not known	810 NIL	NIL	NIL	
VAT Refund	425	426	250*	1283	3400*
Bank Interest	10	13	13	265*	180*
Precept		8475	8475	8895	8895
grants					3000
<b>TOTAL</b>	<b>575</b>	<b>9724</b>	<b>8628</b>	<b>10318</b>	<b>15615</b>

NOTES: The above figures are based on a Precept of £8895.05 (2022-23 figures). This gives an expected income of £15615. The Budget figure for 2024/25 is £11957

<b><i>Earmarked Reserves -</i></b>	SPENT		PROPOSED 24-25
Victory Hall Kitchen Refurb			1500
Car Park Improvements	3217.7	The majority of this money has furthered the rewilding scheme but includes new steps and will also include further resurfacing in JAN/FEB24	2000
Disabled Access Improvements		<b>The Parish Council has received CIL payments amounting to £2475 over the past two years. THESE WILL BE SPENT WITHIN THIS AMOUNT.</b>	
Driveway improvements	12,179.60	<b>CIL payments 2475</b>	
New Play Equipment		Grant aided -1250 - NEW FENCING AND GATES ARE REQUIRED	4000
Playarea Refurbishment		Grant aided - 1250	
Rewilding			500
	15397.3		8000

Clerk/RFO Comments /Recommendations: The predicted expenditure for 2024/25 is anticipated at £11957.

This is currently £1142 more than 2023-24, but £4956 less than the actual spend.

The indicative expenditure for 2023-24 is more than the budget mainly due to the increase on spending and predictive spending for 2023/24 on equipment repair costs.

The Parish Council has previously received CIL payments amounting to £2475 which will be spent in the proposed Parish improvements.

Earmarked sums are outlined and amount to £12500.

The PC balance after deducting earmarked sums would still be higher than the generally recommended amount i.e. 2.5 times the annual precept, £8895[predicted] x 2.5 = £22238. The current account balance is £22997.32.

Not included in above is one off capital expenditure i.e

Play area upgrade, Village Hall Upgrade, Projection

Equipment and other earmarked reserve expenditure

which is shown above. Earmarked reserves identified above total £8000. Grants of £3500 have been received from DCILr( £2300 remaining) + £3500 remaining from previous donation.

Current HPC account balance is £22997.32.

End of year balance for 23-24 predicted as £ 12251.32. [End of year £12251 +£15651+3£27866 -24/25]