

# Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** include a column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as a debit.

Name of smaller authority: **HASKETON PARISH COUNCIL**

County area (local councils and parish meetings only): **SUFFOLK**

## Financial year ending 31 March 2023

Prepared by (Name and Role): **Steve LECKIE parish clerk/RFO**

Date: **28/03/2023**

	£	£
<b>Balance per bank statements as at 31/3/xx:</b>		
Current account	4,201.42	
Savings account	25,115.47	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		29,316.9
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23(enter these as negative numbers)		
100866	105.4	
100867	120	
100868	225.58	
100869	228	
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		678.98
Add: any un-banked cash as at 31/3/xx		
		-
<b>Net balances as at 31/3/22 (Box 8)</b>		<b>28637.91</b>