

MINUTES OF MEETING OF HASKETON PARISH COUNCIL

HELD ON 12th January 2023

At 6.30pm in the Victory Hall, Tymmes Place, Hasketon, Suffolk

Final Minutes

Present: Stuart Dack Chairman (SD), Parish Councillors (PCllrs), Ann Turner (AT), Bill Helm (BH), Beccy Batley (RB), Niki Field (NF), Chris Everson (CE), and Steve LECKIE (SL), (Hasketon Parish Clerk). Also present were County Councillor (CCllr) Elaine Bryce and District Councillor (DCllr) Colin Hedgley.

There were no members of the public (MOTP) in attendance.

1. Welcome: Chairman SD opened the meeting at 6.30pm and welcomed everyone present.

2. Apologies for Absence:

Apologies were received from Iain Whyte (IW) (Vice Chairman) due to sickness.

3. Declaration of Interests: None.

4. Co-option of Parish Councillor: It was resolved to co-opt Chris Everson to the Parish Council.

Proposed - RB

Seconded – BH

5. Minutes from the previous meeting: Minutes of meeting held on 8th September 2022, and the EO meetings on 18th October 2022, all previously circulated, were accepted, and approved as a true record and initialled by the Chairman (SD).

6. Matters arising from the previous minutes:

Item 12 – Village amenities

Play Area Report

SD- stated proposed subgroup still to meet and progress /ongoing– [SD,SL,NF,IW]

[IW – Footpath] SD stated quotes not resolved to date.

Tree Management: The Jubilee Tree had been helped during poor weather by local resident Charlie Ralph who would be sent a letter of thanks. ACTION – SD resolved by him.

17/11/22

Item 6

MOP concerns over the ongoing Planning application at Wilderness Farm, Whitehouse Farm Road, Hasketon, Woodbridge, Suffolk, IP13 6JP [DC/22/3673/FUL].

There was discussion with regard to the pre planning advice and it was resolved to write to the Head of Planning to apply for access to the actual advice given which had been declined upon current request. ACTION: BH/CLERK both sent further communications to the planner, but it has been agreed to proceed with the development.

Item 10

(iii) Draft Budget for 2023/24 ACTION – All – See Finance

(iv) Precept 2023/24 ACTION CLERK. SL suggested the -1.36% option may be more favourable in the current economic climate – See Finance.

Item 13 Quiet Lanes Update - It was agreed to make payment upon demand - see agenda 15 viii

Item 15 (ii) Allotments. b) One reminder issued. ACTION – Clerk SL payment pending.

7. **Invitation for Members of Public to Speak:** None Present

8. **Report from District Councillor:** January report received and circulated. (attached)

9. **Report from County Councillor:** January report received and circulated. (attached)

10. **Planning:**

To Consider the Following Two Planning applications: -

i. **DC/22/4781/FUL**

Proposal: Installation of air source heat pump within the curtilage of a listed building

Site address: The Grange Studio, Grundisburgh Road, Hasketon, Woodbridge, Suffolk, IP13 6HN

It was resolved to offer no objections to this application.

Proposed - BH

Seconded - AT

ACTION – Clerk

ii **DC/22/4782/FUL**

Proposal: Listed Building Consent - Installation of air source heat pump within the curtilage of a listed building.

Site address: The Grange Studio, Grundisburgh Road, Hasketon, Woodbridge, Suffolk, IP13 6HN

It was resolved to offer no objections to this application.

Proposed - BH

Seconded - AT

ACTION – Clerk

iii. **DC/22/4805/FUL**

Proposal: Alterations and rear infill extension

Site address: Brook Cottage, Mill Lane, Hasketon, Woodbridge, Suffolk, IP13 6HE

It was resolved to offer no objections to this application.

Proposed - BH

Seconded - AT

ACTION – Clerk

iv. **Updates on previous applications.**

Clerk provided updates on previous applications. This information is available on East Suffolk Council public access planning portal.

11. **Finance:**

Summary of Accounts since 30/08/22. (attached)

Clerk reported an overall balance of £31168.47 being £30082.46 Savings account and £1086.01 current account.

Clerk advised that approximately £15000 of this was earmarked for various works although even when these monies have been spent the balance would still be slightly in excess of the recommended amount to be held as reserves (ie 2.5 times the annual precept – approximately £21000)

The amounts also include approximately £2500 CIL monies which have yet to be allocated. It was resolved to approve and adopt the accounts as presented.

It was resolved to approve and adopt the accounts as presented.

Proposed –SD
Seconded – CE

i. Approval of Invoices and Transfer of Funds.

Unpaid invoices amounted to £2140.13 and anticipated expenses to January meeting £262.49.

Clerk recommended a £5000 transfer of funds which was notified to bank on 040123.[SD/IW previous]

Admin/Clerk Expenses (period 10/10/22 to 17/11/22) - £36.90 [declared but revised to include Mobile billing to £45.90]

SUFFOLK COUNTY COUNCIL quiet lane scheme - £350

Steve LECKIE [CLERK] DEC 22 - £420.04

Chloe PITCHER BREAKFASTCLUB 2 - £202

HMRC - P30 Quarter3 - £191.20

HASKETON VILLAGE HALL FUND - BOOKINGS X 8 - £160

NORSE -CUTTING - £554.40.

It was resolved to approve the invoices for payment.

Proposed – SD
Seconded – CE

ACTION – Clerk

Clerk confirmed the accounts had been checked and approved by AT.

ii. Draft Budget for 2023/24

The draft budget has been previously circulated for consideration and approval at the November 2022 meeting. SL commented that there had been a small allowance made for the Kings Coronation but there were additional funds available if required.

There was discussion regarding the Earmarked Reserves.

SL discussed an email which indicated funds may be available to assist with projects which had money earmarked against them. SD and IW had been made aware, but the process needed prompt action and detailed quotes before the end of the financial year. It was agreed that SD would make further enquiries and IW would be prompted to consider the actual Victory Hall possibilities. It was proposed to increase the car park amount to £10000 and obtain quotes for the works for the application.

Proposed – CE
Seconded - SD
ACTION - SD

iii. It was proposed to earmark funds for the rewilding scheme. £500 was agreed.
Proposed – NF
Seconded - AT
ACTION - Clerk

iv. Precept 2023-24 (details previously circulated). Clerk advised the precept request submission date was no later than 28th January 2023. 2022-23 precept was £8895.05. Clerk SL suggested in the current climate and with sufficient funds still available a charge of -1.36% would mean a return the same as 2022-23. BH queried whether there would be sufficient funds for the new financial year.

It was resolved to request a precept of £8895.05 for 2023/24.
Proposed – AT
Seconded – SD
ACTION – Clerk

v. SALC Costs -2023-24 SL stated subscription would increase from 1st April 2023. In 2022-23 it was £166.33 but would increase in 2023-24 to £195.76. An increase of £25.42 [17.96%]

vi. 2022-23 Internal Audit (Appointment of Auditor). It was resolved to appoint Suffolk Association of Local Councils auditor service.
Proposed – AT
Seconded – NF
ACTION - Clerk

vii. Personnel Matters.
a) Pay Award 2021-22 - Confirmed
b) Payroll Arrangements – Completed and in place

viii. Election costs. SL stated that £100 was set aside for election costs at this early stage.

12. Ease the Squeeze: UPDATES

- a) Warm rooms. Reports from Volunteers indicated at this time it was not well attended and that although worthwhile it was to be suspended temporarily. Funds would be provided as previously agreed to support any outstanding debts. **ACTION - Clerk**
- b) Breakfast Club SD reported that attendance had been funded and payments were being made to the volunteers for the service. RB believed it was reasonably well attended and successful, bringing the community together. **ACTION - Clerk**

13. Quiet Lanes Update:

SL reported that because of communication by BH £350 had been paid as Hasketon Parish Councils contribution to the scheme.

14. Rewilding update:

It was generally agreed to proceed with a proposed rewilding programme of the car parking area and possible directly outside the Victory Hall. This was to include fruit trees. SL stated that money needed to be agreed and it was proposed to allocate £500 initially. RB agreed to email Nicola COE regarding assistance with planning. NF suggested asking for her to give some sort of design for the plan.

Proposed: NF
Seconded: BH
ACTION: - RB

15. Village Amenities and Events: Updates only

- i. Play Area Report.
 - a) Fencing - pending
 - b) new equipment – SD to address by way of subgroup. SL to provide email links.
- ii. Allotments–
 - a) Rents SL as previously stated one outstanding debt in hand.
- iii. Bus Shelter/noticeboard and village sign - pending
- iv. Victory Hall –
 - a) Refurbishment – See finance SD to liaise with IW re options.
- v. Amenity Area/Car Park - See finance / Grass contract. [NORSE- SL reported this year’s invoice paid but he had put in query regarding amount of services currently provided and any further invoices to follow/new contract 2023]
- vi. Benches – SD aware of the need to bolt together new bench which had been moved around the Jubilee Tree.
- vii. Trees – SD Decided to defer further pruning at this time. SL to check liability issues.
- viii. Footpaths/Public Rights of Way/Bridlepaths
BH gave a comprehensive report on the Parish Council Footpaths. He had personally inspected all the PROW and now needed to contact the local authorities to ascertain general responsibilities for their upkeep and general maintenance. A map was reproduced by AT and it indicated footpaths 1 to 41, however there was no number 35 or 39. BH gave ideas for developing the footpath network for the benefit of all the community. [Report attached]
- ix. War Memorial. (Railings) - pending
- x. Grit Bins - pending

16. Highways:

- i. Traffic Issues – SD gave details of his actions to address Water main issues affecting the B1079 which is an ongoing issue. Letter directed to Anglia Water and a response awaited.
SL – reported on a letter received from a local resident re a traffic issue of alleged careless driving. SL had offered advice and the police had been informed, but a response from the Suffolk County Council was rather dismissive.

17. Training: SL offered CE Councillor training if required. SL also indicated he was undertaking some training regarding the 2023 elections. This was at no cost online. Updates would follow with advice for Council members.

18. Village Hall Broadband: Update:

As IW not present no update; although the meeting considered it was essential going forward.

19. Grant Requests:

Citizens East Suffolk – it was resolved to donate £50. Proposed AT/Seconded NF
St Elizabeth Hospice Suffolk – it was resolved to donate £50. Proposed NF/Seconded CE
SARS -Update by SL to say letter of thanks received and delay due to letter temporarily being lost.

20. Correspondence: (list attached)

21. Date of Next Meeting and close: 20.40

Steve LECKIE Hasketon Parish Clerk.

Thursday 9th March 2023 06.30PM

Signed:**Chairman. Date**.....

Steve LECKIE Parish Clerk