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| **DATE** | **SENDER** | **RECIPIENT** | **SUBJECT** | **TYPE** |
| 07/09/2021 | ESC Planning | HPC(circ) | DC/21/3057/FUL  | email |
| 09/09/2021 | SALC | HPC | Invoice | email |
| 10/09/2021 | Planning Inspectorate | HPC(Circ) | Sizewell C | email |
| 11/09/2021 | ESC Planning | HPC | Auto reply re DC/3846/PN3 | email |
| 11/09/2021 | Clerk | KS(highways) | HC comments re Manor Rd | email |
| 13/09/2021 | ROSPA | HPC(circ) | Ann Playarea Insp report | email |
| 13/09/2021 | ROSPA | HPC | Invoice | email |
| 14/09/2021 | SALC | HPC (fwddGW) | Mod3 del Pack training | email |
| 15/09/2021 | SALC | HPC | Auto response | email |
| 15/09/2021 | Clerk | SALCx9 | New Clerk details | email |
| 16/09/2021 | Clerk | CH | Village Hallbookingemail | email |
| 17/09/2021 | SALC | HPC(circ) | EDF stakeholderQAsession | email |
| 18/09/2021 | Clerk | IWx3 | Village hallbooking | email |
| 18/09/2021 | Clerk | CH | ditto | email |
| 18/09/2021 | Clerk | DCllr/CCllr | Meeting Invite | email |
| 20/09/2021 | SALC | Clerk | payslips | email |
| 20/09/2021 | SALCPayroll | HPC | Employer’s tax | email |
| 20/09/2021 | ROSPA | HPC | Survey | email |
| 20/09/2021 | HPC | SARs | Donation | letter |
| 20/09/2021 | HPC | Barclays Bank | Transfer of funds request | letter |
| 20/09/2021 | SCCHighways | HPC(circ) | Notice ofRd Closure | email |
| 20/09/2021 | SALC | HPC(fwddAM)x3 | New Clerk Pension | email |
| 20/09/2021 | Clerk | Cllrs | Final Draft Minutes | email |
| 20/09/2021 | Clerk | EM | PC news copy | email |
| 21/09/2021 | SALC | HPC(fwddGW) | Mod4 Del Pack Clerk train | email |
| 21/09/2021 | EM | Clerk | PC news acknow | email |
| 21/09/2021 | DanPoulter Office | HPC(circ)x3 | Invite | email |
| 22/09/2021 | Clerk | Foremans | War Mem railings | email |
| 22/09/2021 | Clerk | Johnson | ditto | email |
| 22/09/2021 | Foremans | Clerk | reply | email |
| 23/09/2021 | Clerk | Cllrs | EO PC mtg Notice | email |
| 24/09/2021 | ESC Planning | HPCx3 | Auto reply | email |
| 24/09/2021 | KS Highways | WH via Clerkx3 | QLS | email |
| 25/09/2021 | QLS team | WH via Clerk | QLS update | email |
| 27//09/2021 | Clerk | KL ESC Electionsx3 | ROI | email |
| 27/09/2021 | SALC | Clerk (fwdd GW) | Clerk train Mod 4 | email |
| 28/09/2021 | GW  | Clerk/AM | Clerk Post | email |
| 29/09/2021 | EM | Clerk | Hasketon Newsletter | email |
| 29/10/2021 | Clerk | DCllrCH(ccAMx2) | Planning Issues/footpaths | email |
| 30/09/2021 | SALC(Payroll) | Clerk(fwddGW) | PayInfo | email |
| 30/09/2021 | AM | Clerk(+allCllrs)x3 | Clerk Resig | email |
| 30/09/2021 | Clerk | SALC(payroll)x2 | Clerk Info | email |
| 01/10/2021 | Clerk | SPCurranx2 | Request for Quote | email |
| **DATE** | **SENDER** | **RECIPIENT** | **SUBJECT** | **TYPE** |
| 04/10/2021 | Leiston CAB | HPC(circ) | AnnualReport | email |
| 04/10/2021 | SALC | Clerk | Invoice | email |
| 04/10/2021 | ESC Planning | HPC(circ) | Outage for Planning Portal | email |
| 05/10/2021 | Clerk | DCllr CH(ccAM)x3 | PROW | email |
| 05/10/2021 | Clerk | DCllrCHx2 | Brightwell Lakes | email |
| 06/10/2021 | Clerk | Pauls Treesx4 | map | email |
| 07/10/2021 | ESC Planning | HPC(circ) | App DC/21/4449/FUL | email |
| 08/10/2021 | Clerk | GWx3 | Request for details | email |
| 08/10/2021 | Clerk | CHx3  | Victory Hall bookings | email |
| 08/10/2021 | TC(resident) | Clerkx5(fwddAM) | Traffic Matters | email |
| 09/10/2021 | Clerk | GWx4 | payslip | email |
| 10/10/2021 | Pauls Trees | Clerk(circ)x2 | Tree Work Quote | email |
| 12/10/2021 | ESC Planning | HPC(circ) | Appeal Notification Low Rd | email |
| 14/10/2021 | PlaySafety | HPC | Invoice reminder | email |
| 15/10/2021 | Clerk | CHx3 | Victory Hall booking | email |
| 16/10/2021 | JW | Clerk/AMx3 | Cllr resignation | email |
| 16/10/2021 | EM | Clerkx5 | Carols on the Green | email |
| 18/10/2021 | Clerk | KL(ESCelectionsx3) | ditto | email |
| 18/10/2021 | clerk | Pauls Trees | Quote Accept | email |
| 18/10/2021 | Clerk | GWx3 | Pay details | email |
| 19/10/2021 | PaulTrees | Clerkx2 | Date for Tree Work | email |
| 21/10/2021 | PB(ESC) | Clerkx2 | Casual Vacancy Notice | email |
| 21/10/2021 | SALC Payroll | Clerk | Payslip Oct |  email |
| 21/10/2021 | AJ ESC | HPC(circ)x5 | Community Partnership |  email |
| 22/10/2021 | ESC  | Clerk(circ) | CIL payments | email |
| 22/10/2021 | Clerk | AJ(ESC) | Comm Partnership Exp of Int Police Awareness | email |
| 23/10/2021 | EM | Clerk | Hasketon Newsletter | email |
| 25/10/2021 | ESC Planning | HPC(circ) | Appeal Notification Low Road | email |
| 26/10/2021 | JS (ESC) | HCP (circ) | Precept details 2022/23 | email |
| 26/10/2021 | Woodland Creation  | HPC(circ) | Free trees | email |
| 27/10/2021 | IW | Clerk | Invoice 507(Victory Hall) | email |
| 27/10/2021 | Clerk | ESC Planningx4 | Comments DC/21/4449 | email |
| 27/10/2021 | Clerk | GWx7 | Cheque | email |
| 29/10/2021 | AJ(ESC) | HCP(circ) | Report -Comm Partnership | email |
| 31/10/2021 | Clerk | CH x3 | Victory hall booking | email |
| 03/11/2021 | Appeals Insp | HPC | Auto Acknow(low Road) | email |
| 04/11/2021 | ESC Planning | HPC(circ) | DC/21/4887/FUL | email |
| 04/11/2021 | ESC Planning | HPC (circ) | DC/21/489/FUL | email |

Plus various newsletters/circulars/advertising literature from commercial and local groups/organisations, i.e. SALC, SLCC, ANOB, AOB, SIZEWELL C, Rural Services Network Bulletins and frequent Coronavirus updates from different sources et al.

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