

HASKETON PARISH COUNCIL
DRAFT BUDGET FORECAST 2020-21

HASKETON PARISH COUNCIL - EXPENDITURE Budget details from 2017

| | Actual Exp 2017/18 £ | Total Exp 2015-2018 £ | Avg Exp 2015-18 £ | 2018-19 Budget £ | Actual 2018-19 £ | Proposed Budget 2019/20 £ | Actual to 31/10/19 2019-20 £ | indicative 2019-20 £ | Proposed Budget 2020-21 £ | Notes |
|--|----------------------------|-----------------------------|-------------------------|------------------------|------------------------|------------------------------------|---------------------------------------|----------------------------|------------------------------------|--|
| EXPENDITURE | | | | | | | | | | |
| Clerks Salary & Expenses | | | | | | | | | | |
| Clerks Salary | 3030 | 7670 | 2557 | 2500 | 3030 | 2561 | 1670 | 2650 | 2703 | Includes Clerk handover period Salary x 2 (H6 includes H8/9/10) |
| Clerks Expenses | 372 | 629 | 210 | 500 | 467 | 300 | 226 | 476 | 500 | Files/Paper, toner, mileage costs etc |
| Clerk Backpay | | | | | | 0 | | | | One off payment 2018-19 |
| Clerk Additional Hours | | | | | | 50 | | | | 200 Training /Networking days. (I9 included with I6) |
| Clerk Working from home Allowance | | | | | | 208 | | | | 192 G10 - includes back payment: (I10 included with I6) |
| SALC Payroll Service | 99 | 99 | 99 | 60 | 108 | 100 | 54 | 108 | 108 | D11-Only commenced in 2017-18 |
| Clerk Training | | | | | 86 | | | 50 | 150 | |
| Insurance, Bank Charges & Legal Fees | | | | | | | | | | |
| Insurance | 700 | 2230 | 743 | 800 | 621 | 650 | 644 | 644 | 644 | |
| Refund overpayment by HMRC | 0 | 265 | | | | | | | | C15 - One off payment |
| SCDC election Fees | 0 | | | 100 | | 100 | 54 | 100 | 100 | |
| Audit Fees | | | | | | | | | | |
| Internal Audit | 162 | 451 | 150 | 160 | 170 | 180 | 174 | 174 | 174 | |
| External Audit | 162 | 432 | 144 | 0 | 0 | 0 | | 0 | | *** No charge for external Audit from 2017-18 |
| Subscriptions & Donations | | | | | | | | | | |
| Suffolk Acre | | | | 0 | 0 | 0 | | 0 | 0 | |
| S.A.L.C £150 + 12 magazines | 186 | 536 | 179 | 180 | 180 | 180 | 180 | 180 | 180 | |
| S.L.C.C | 72 | 207 | 69 | 70 | 76 | 70 | | 76 | 80 | |
| Community Action Suffolk | | 65 | | 35 | 0 | 35 | | 0 | | 0 Note; No fee in 2017-18 |
| Microsoft Word annual sub. | | | | | | | 60 | 60 | | 60J26 - Previously included with Clerk Expenses |
| Charitable Donations | 0 | 100 | 33 | 50 | 50 | 50 | 200 | 1200 | 200 | Donation missed in 2016-17: I26 includes £1000 allowance for STOP donation |
| Royal Events | 20 | 20 | 20 | | | 100 | | 100 | 100 | One off - Allow Contingency for Royal events |
| Community Events | | | | | | 100 | | | | 100 Armistice Day Event |
| Purchases & Maintenance | | | | | | | | | | |
| Painting of War Memorial railings | | | | | | 300 | | 0 | 0 | Tri annual cost |
| Resurfacing damaged village car park | | | | | | * 0 | | 0 | | see earmarked sums below beyond 2018 |
| New Road Signs (B1079) | | | | | | * 0 | | 1800 | | |
| Play ground equipment: PickUp Sticks6/Twister Play | | 1841 | 614 | | | * 0 | | 0 | | see earmarked sums below beyond 2018 |
| RosPa Inspection | 0 | 196 | 65 | 100 | 109 | 110 | 111 | 111 | 111 | Annual inspection - cost approx £110 |
| Play Equipment Repairs | 299 | 4379 | 1460 | 1400 | 43 | 1500 | 250 | 250 | 500 | Annual provision increased as equipment ages |
| Repairs Village Notice Board (storm damage/) | 0 | | | 50 | | 50 | | 0 | | One off - any other regular maint required? |
| Grass and Hedge Cutting | 1087 | 3374 | 1125 | 1300 | 1087 | 1300 | 544 | 1088 | 1150 | 2 x invoices pa x £600 each currently |
| Maintenance of War memorial | 0 | 1360 | 453 | 0 | | 650 | | 0 | | Provide for on Bi-annual basis (2019) |
| Annual tree survey, maintenance & felling | 144 | 844 | 281 | 750 | 840 | 500 | | 150 | 1000 | Annual |
| Village green fencing repairs | 0 | 1110 | 370 | 300 | 470 | 300 | 17 | 250 | 250 | Provide for some repairs annually |
| Painting/Repairs Bus shelter & Notice board | 209 | 943 | 314 | 0 | | 0 | | 400 | 0 | Allow for every 3 years (2020) |
| Grit/salt bin Mill Lane | 630 | 803 | 268 | 0 | | 0 | | 0 | 0 | No new purchases anticipated |
| Bench repairs | 0 | | | 300 | | 200 | | 100 | | Allow for every 3 years -2019? |
| Councillor training | 458 | 758 | 253 | 500 | 191 | 150 | 28 | 200 | 250 | Allow provision for each year |
| Printing | | | | | 21 | | | 0 | 0 | 50 One off - 2018 |
| Defib Maintenance | | | | | | | 114 | 114 | 0 | |
| Repairs to Minutes Book | | | | | | | 100 | 0 | 0 | |
| Website Hosting | 100 | 237 | 79 | 100 | 200 | 100 | 0 | 100 | 110 | Now onesuffolk.net (H50 includes year 2019-20) |
| Hire of Victory Hall | 295 | 490 | 163 | 200 | 180 | 250 | 60 | 200 | 200 | 6 meetings pa currently £20 each+EO meetings |
| Allotment Costs (egal Fees) | 0 | | | 0 | | 100 | | 0 | | 150 Allotment Boundary Issue costs |
| | 8025 | 29039 | 9586 | 9455 | 7929 | 10194 | 4236 | 8781 | 11062 | |
| General Contingency 10% | | | | | | 1019 | | 878 | 990 | |
| TOTAL PROPOSED EXPENDITURE | | | | | | 11213 | | 9659 | 12052 | |

NOTE: I26 includes donations to Childrens Hospice, CAB anc

Footnotes:

* Earmarked expenditure - to be taken from current reserves(Savings) over future years hence shown as Nil in proposed budget for 2020-21

| | | |
|-----------------------------------|------|--------------------------------|
| Victory Hall Kitchen Refurb | 4000 | Provisionally agreed at PC mtg |
| Car Park Improvements | 2000 | discussed at PC mtg |
| Disabled Access Improvements | 1500 | discussed at PC mtg |
| New Road Signs Riverside.Low Road | 500 | discussed at PC mtg |
| New Play Equipment (Slide) | 1000 | |

INCOME

**HASKETON PARISH COUNCIL
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| | | | | | | | |
|--|-------------|------------|--------------|------------|-------------|-------------|---|
| Rentals from allotments | 135 | 135 | 129 | 135 | 120 | 140 | 140 Assume no change |
| Refunds from S.C.D.C for recycling bins | 0 | 0 | | | | | N/A from 2016 |
| Gross bank interest on Savings Account | 16 | 10 | 50 | 30 | 26 | 35 | 38 Assume interest rates and balances remain as current |
| VAT refund on purchases | 1097 | 500 | 578 | 500 | 497 | 497 | 500 Assume no change based on static levels of spend |
| DCIirs ECF grant | 0 | | | | | | 2500 |
| Hasketon playground committee funds | 0 | | | | | | No longer applicable |
| WB International Development Website Grant | 0 | | | | | | No Longer applicable |
| Litter Pick Donation | 20 | 20 | 20 | 20 | 20 | 20 | 20 |
| Repayment from Salary overpayment | 193 | | | | | | One off payment |
| courtesy Payment from Bank | 25 | | | | | | One off payment |
| TOTAL EXPECTED INCOME | 1486 | 665 | 685 | 663 | 692 | 3198 | |
| NET EXPENDITURE | | | 10528 | | 8967 | 8854 | |

| | | | | |
|----------|------|------|------|----------------------|
| Precept | 8515 | 8563 | 8475 | |
| CT Grant | | | | No longer applicable |

Clerk/RFO comment The predicted expenditure for 2019-20 is shown as £8781, with a 10% contingency becomes £9659. This is somewhat less than the 2019-20 budget figure of £10194. This is mainly due to lower expenditure on Play equipment repairs, Fencing repairs and the War Memorial did not need any maintenance. The predicted expenditure for 2018-19 is showing less than actual expenditure for 2017-18 - £8025 in 2017-18 and predicted £7478 in 2018-19. The proposed 2020-21 budget figure excludes several expenses which are either bi or tri annual i.e. War Memorial maintenance, War Memorial railings painting. Included is a high allowance for tree maintenance and play equipment repairs. Also now included is the predicted costs of approx. £1800 for signage to B1079 agreed at January 2020 PC mtg which increases anticipated expenses. With a 10% contingency allowance the proposed 2020-21 budget figure rises to £12052. The DCIirs ECF grant is included which gives a nett expenditure of £8854.

The average expenditure figure for 2015 -18 (K51) is £9586 which gives an indication of expenditure over a 3 year period.

The earmarked sums shown are to take account off the high Savings account balance (Reserves) which is higher than recommended so for Audit purposes I showed these projects as being under consideration and approximate figures set against for this reason. These figures are probably less than realistic and need to be reviewed and updated.

My recommendation for the 2020-21 Precept is that it should remain at its current level, which will represent a -1.43% change to the precept against the Parish element.