

**HASKETON PARISH COUNCIL**  
(Revised Draft 2) BUDGET FORECAST 2019-20

HASKETON PARISH COUNCIL - EXPENDITURE Budget details from 2012

	2012/13	2013/14	2014/15	Total 2012/15	Average 2012/15	Proposed 2016/17	Indicative 2017/18	Actual Exp 2017/18	Total Exp 2015-2018	Avg Exp 2015-18	Indicative 2018/19	2018-19 Budget	Actual Exp 2018/19 to 31-10-2018	2018-19 predicted	Proposed Budget 2019/20	Notes	
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£		
<b>EXPENDITURE</b>					3					Column J /3							
<b>Clerks Salary &amp; Expenses</b>																	
Clerks Salary	660	683	2440	3784	1261	2100	2200	3030	7670	2556.8	2200	2500	1108	2522	2561	Includes Clerk handover period Salary x 2	
Clerks Expenses	0	88	157	245	82	100	100	372	629	209.6666667	100	500	198	300	300	Paper, toner, Word Software, travel costs etc	
Clerk Backpay														294	0	One off payment 2018-19	
Clerk Additional Hours														50	50	Training /Networking days	
Clerk Working from home Allowance													*308	208	208	*includes back payment	
SALC Payroll Srevice								99	99	*99		60	64	100	100	*Only commenced in 2017-18	
<b>Insurance, Bank Charges &amp; Legal Fees</b>																	
Insurance	916	875	730	2521	840	800	800	700	2230	743.31	800	800	621	621	650		
Refund overpayment by HMRC	0	0	265	265	88	0	0	0	265	0	0	0	0	0	0	**One off payment	
SCDC election Fees								0	0	0		100	0	0	100		
<b>Audit Fees</b>																	
Internal Audit	55	55	139	249	83	150	150	162	451	150.4	160	160	170	170	180		
External Audit	144	0	120	264	88	140	150	162	432	144	150	0	0	0	0	0	*** No charge for external Audit in 2017-18
<b>Subscriptions &amp; Donations</b>																	
Suffolk Acre	25	0	0	25	8	0	0	0	0	0	0	0	0	0	0	0	
S.A.L.C £150 + 12 magazines	162	166	170	498	166	180	180	186	536	178.6666667	180	180	180	180	180		
S.L.C.C	46	96	65	207	69	70	70	72	207	69	70	70	0	70	70		
Community Action Suffolk	0	30	30	60	20	35	35	65	21.66666667	35	35	35	35	35	35	Note; No fee in 2017-18	
Donation to E.A Air Ambulance	50	50	50	150	50	50	50	0	100	33.33333333	50	50	50	50	50	Donation missed in 2016-17	
Donation to Hall Roof Fund	0	250	0	250	83	0	0	0	0	0	0	0	0	0	0	One off payment	
Queen's Diamond Jubilee party	75	0	0	75	25	0	0	0	0	0	0	0	0	0	0	One off payment	
Transfer of 2011/12 recycling funds to Turks Head	92	0	0	92	31	0	0	0	0	0	0	0	0	0	0	N/A	
Royal Events								20	20	*20					100	One off - Allow Contingency for Royal events	
Community Events														100	100	Armistice Day Event	
<b>Purchases &amp; Maintenance</b>																	
Painting of War Memorial railings	294	0	0	294	98	300	0	0	0	0	0	0	0	0	300	***Tri annual cost	
Resurfacing damaged village car park	0	1176	0	1176	392	0	0	0	0	0	0	0	0	0	0	see earmarked sums below beyond 2018	
New Road Sign (Low Rd/Riverside)	0	321	0	321	107	0	0	0	0	0	0	0	0	0	0	see earmarked sum below beyond 2018	
Metal Filing Cabinet	0	130	0	130	43	0	0	0	0	0	0	0	0	0	0		
Play ground equipment: PickUp Sticks6/Twister Play	0	5479	1841	7320	2440	0	0	0	1841	613.72	0	0	0	0	0	see earmarked sums below beyond 2018	
RosPa Inspection	0	96	96	192	64	100	100	0	196	65.33333333	100	100	109	109	110	Annual inspection - cost approx £110	
Play Equipment Repairs	0	60	2880	2940	980	1000	1200	299	4379	1459.666667	1400	1400	43	50	1500	Annual provision increased as equipment ages	
Repairs Village Notice Board (storm damage)	0	47	0	47	16	0	0	0	0	0	0	50	0	50	50	One off - any other regular maint required?	
Grass and Hedge Cutting	1056	816	1087	2959	986	1200	1200	1087	3374	1124.733333	1300	1300	543	1087	1300	2 x invoices pa x £600 each currently	
Cleaning & repainting of War remorial	54	0	660	714	238	0	700	0	1360	453.3333333	0	0	0	0	650	Provide for on Bi-annual basis (2019)	
Annual tree survey, maintenance & felling	715	0	0	715	238	700	700	144	844	281.3333333	750	750	840	840	500	Annual	
Village green fencing repairs	30	0	810	840	280	300	300	0	1110	370	300	300	0	300	300	Provide for some repairs annually	
Painting Bus shelter & Notice board	0	0	334	334	111	0	400	209	943	314.3333333	0	0	0	0	0	0	Allow for every 3 years (2020)
Grit/salt bin Mill Lane	0	0	173	173	58	0	0	630	803	267.5466667	0	0	0	0	0	0	No new purchases anticipated
Bench repairs	0	0	0	0	0	0	0	0	0	0	300	300	0	0	200	Allow for every 3 years -2019?	
Councillor training	0	0	0	0	0	300	300	458	758	252.6666667	300	500	36	100	150	Allow provision for each year	
Printing														22	22	One off - 2018	
<b>Website Hosting</b>	43	43	137	223	74	0	0	100	237	78.85	0	100	100	100	100	100	Now onesuffolk.net
<b>Hire of Victory Hall</b>	105	120	65	290	97	120	130	295	490	163.3333333	140	200	0	250	250	6 meetings pa currently £20 each+EO meetings	
<b>Allotment Costs (egal Fees)</b>														150	100	Allotment Boundary Issue costs	
	4522	10580	12249	27352	9117	7645	8765	8025	29039	9680	8335	9455	4084	7478	10194		
<b>General Contingency 10%</b>	10%	10%				765	877								1019		
<b>TOTAL PROPOSED EXPENDITURE</b>						8410	9642				8335				11213		

**Footnotes:**

\* Earmarked expenditure - to be taken from current reserves(Savings) over future years hence shown as Nil in prposed budget for 2019-20

Victory Hall Kitchen Refurb	4000	Provisionally agreed at PC mtg
Car Park Improvements	2000	discussed at PC mtg
Disabled Access Improvements	1500	discussed at PC mtg
New Road Signs Riverside.Low Road	500	discussed at PC mtg
New Play Equipment	2000	

**HASKETON PARISH COUNCIL**  
(Revised Draft 2) BUDGET FORECAST 2019-20

**INCOME**

Rentals from allotments	99	99	99	297	99	99	99	135	99	135		135	135	135 Assume no change
Refunds from S.C.D.C for recycling bins	16	0	0	16	5	0	0	0	0	0				N/A from 2016
Gross bank interest on Savings Account	7	8	9	24	8	8	8	16	8	10	25	37	30	30 Assume interest rates and balances remain as current
VAT refund on purchases	223	265	667	1155	385	350	350	1097	350	500	578	578	500	500 Assume no change based on static levels of spend
S.C.D.C Openplayspace grant	0	1376	0	1376	459	0	0	0	0					No longer applicable
Hasketon playground committee funds	0	4104	1841	5945	1982	0	0	0	0					No longer applicable
WB International Development Website Grant	0	0	200	200	67	0	0	0	0					No Longer applicable
Litter Pick Donation								20		20		20	20	20
Repayment from Salary overpayment								193						One off payment
courtesy Payment from Bank								25						One off payment
<b>TOTAL EXPECTED INCOME</b>	<b>345</b>	<b>5852</b>	<b>2816</b>	<b>9013</b>	<b>3004</b>	<b>457</b>	<b>457</b>	<b>1486</b>	<b>457</b>	<b>665</b>	<b>623</b>	<b>770</b>	<b>685</b>	
<b>NET EXPENDITURE</b>						<b>7953</b>	<b>9185</b>		<b>7878</b>			<b>10528</b>		

Precept									8222	8563	8563			
CT Grant									266	0	0			No longer applicable

**Clerk/RFO comment** The predicted expenditure for 2018-19 is shown as £7487. This is somewhat less than the 2018-19 budget figure of £9455. This is mainly due to low expenditure on Play equipment repairs and Cllr training costs. (Clerk training was high in 2017-18 The predicted expenditure for 2018-19 is showing less than actual expenditure for 2017-18 - £8025 in 2017-18 and predicted £7478 in 2018-19.

The proposed 2019-20 budget figure includes several expenses which are either bi or tri annual i.e. War Memorial maintenance; Bench repairs; War Memorial railings painting and a high allowance for play equipment repairs.

It also takes into account some backpay for Clerk.

With a 10% contingency allowance the proposed figure rises to £11213 . Income in 2016-17 and 17-18 has been £1486 2017-18 (mainly due to VAT refund on over £1000) and in 2016-17 £1080 (this included a £408 transparency Funding receipt) so the income figure shown for 2019-20 not likely to be substantially more.

The average expenditure figure for 2015 -18 (K52) is £9680 which gives an indication of expenditure over a 3 year period.

The earmarked sums shown are to take account off the high Savings account balance (Reserves) which is higher than recommended so for Audit purposes I showed these projects as being under consideration and approximate figures set against for this reason.

My proposal for the Precept would be for it to remain at its current level.