



Our ref T&P Council Precept Requests
Date 2nd November 2017
Please ask for Simon Taylor
Direct dial 01394 444570
Email simon.taylor@eastsoffolk.gov.uk

Mrs D Keeble
Hasketon Parish Council
1 Top Street
Martlesham
Woodbridge
Suffolk
IP12 4RB

Dear Mrs Keeble

Hasketon Parish Council Precept 2018/19

Each year the Council calculates the council tax base for the District. In doing so it derives the tax base from household changes on a Parish by Parish basis. Most Town and Parish Councils raise a precept to cover their own expenditure plans for the coming year. However, to gauge the effect of any proposals you might have in mind, it is important to be aware of anticipated tax base changes for the coming year and the likely effect of your proposals on local residents.

Based on the review of the Council's tax base for the coming year I anticipate that the tax base for Hasketon Parish Council will be 174.39 Band D equivalent properties.

This means that if your precept requirement was to be the same as for the current year 2017/18 (i.e. £8,514.92), this would result in a charge of £48.83 for a Band D property and this charge will show as -0.55% change on the 2018/19 Council Tax bills against the Parish element.

If the Parish Council wished to keep its tax charge the same as 2017/18 (i.e. £49.10) which would show as a 0% change on the 2018/19 council tax bill, a precept of £8,562.55 would need to be requested.

The charge for each property is calculated by multiplying the Band D charge by the appropriate scaling factor show in the table below.

Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9

In determining your precept it is often advisable to look beyond the requirements of the coming financial year and to make provision for projects and expenses further ahead. This allows you to have sufficient monies in hand to meet those costs without the need to increase precepts unduly in any one given year.

Precept requests of £600 and less will be paid in one instalment on 27th April 2018. For precepts greater than £600, 50% will be paid on 27th April 2018 and the balance within six months of the first instalment (28th September 2018).

Please note that if your precept exceeds £140,000, information will need to be provided of the 2017/18 and 2018/19 budget showing gross expenditure, gross income and net expenditure for your main service areas. This information will need to be submitted with the enclosed precept form and will be published in the 2018/19 Council Tax leaflet.

Please ensure that a signed copy of the attached form is returned to my Finance Team either via post to the address given at the bottom of the page or emailed to lauren.shelley@eastsoffolk.gov.uk (preferred method).

As in previous years, the timetable for setting Council Taxes is very tight. It would assist me greatly if you could notify me of your precept requirement by no later than 19th January 2018 as the District Council is required to set Council Taxes on 22rd February 2018. Should you fail to notify me of your precept requirement by 19th January 2018, I will anticipate that your precept requirement for the coming year (2018/19) is the same as the previous year. **Under the Billing Authorities (Anticipation of Precepts) (Amendment) (England) Regulations 2014, where the precept has been anticipated by the Billing Authority, the Parish Council is still required to provide a signed copy of their precept requirement by the 31st March 2018.**

Should you have any queries concerning the setting of Council Taxes or any other precept matters, such as change of bank account details, please do not hesitate to contact Simon Taylor on (01394) 444570.

Yours sincerely,



Homira Javadi
Chief Finance Officer



PRECEPT 2018/19

Hasketon Parish Council

I certify that the **Hasketon Parish Council** will require the amount set out below:

Precept for 1 st April 2017 to 31 st March 2018	£8,514.92
Precept required for 1 st April 2018 to 31 st March 2019	£

Signed:

Clerk to the **Hasketon Parish Council**

Date:

Please return the completed form no later than 19th January 2018 to:-

Lauren Shelley
Financial Services, Corporate Performance and Risk Management
Suffolk Coastal District Council
East Suffolk House
Riduna Park
Station Road
Melton
Suffolk
IP12 1RT

Or

Email to: lauren.shelley@eastsuffolk.gov.uk

