

Hasketon Parish Council
Correspondence List 17/92017 to 7/11/2017

DATE	SENDER	RECIPIENT	SUBJECT	TYPE
17/9/2017	Clerk	Sharwards	Parish Magazine Copy	email
18/9/2017	Admin SALC	HPC	Data Protection legislation Information	email
18/9/2017	Admin SALC	HPC	Confirmation of course attendance – Cllr Butters	email
20/9/2017	BDO	HPC	Final Audit Documents/Invoice Year 2016-17	letter
21/9/2017	SALC	HPC	Invoice – Budgeting Workshop - Clerk	letter
22/9/2017	Admin SALC	HPC	Data Protection Legislation Changes Courses	email
25/9/2017	SCDC Transport Manager	HPC	Car Parking Consultation	email
25/9/2017	Clerk	Councillors	Draft Minutes	email
26/9/2017	Admin SALC	HPC	Highways Presentation to Area Meeting	email
26/9/2017	Admin SALC	HPC	Urgent vacancy for Clerk Chelmondiston	email
26/9/2017	Admin SALC	HPC	Precept Consultation LAIS 1402	email
26/9/2107	Tree Guardian	HPC	Newsletter	email
26/9/2017	SALC	HPC	Invoice Budget Workshop	letter
26/9/2017	Councillors (Various)	Clerk	Responses to Draft Minutes (18/9 to 26/9)	email
27/9/2017	ANOB Manager	HPC	Newsletter	email
27/9/2017	Admin SALC	HPC	Precept Consultation LAIS 1402 (duplicate)	email
27/9/2017	SCDC Accounts	HPC	2 nd Precept payment remittance	email
27/9/2017	Rural Services Network	HPC	Weekly News Digest	email
28/9/2017	Internal		Draft Minutes	email
28/9/2017	Admin SALC	HPC	Weekly Information Bulletin w/c 25/9	email
28/9/2017	CAS	HPC	Notification Village Halls Conference	email
29/9/2017	SALC	HPC	Invoice Clerk Networking Day	letter
02/10/2017	Isabel Clarke	Clerk	Advising of Allotment rent payment to b collected	email
02/10/2017	Rural Services Network	HPC	Weekly News Digest 3/10	email
03/10/2017	Admin SALC	HPC	Final advise for Data Prot seminar	email
03/10/2017	Admin SALC	HPC	Webinar advise re Data Protection Legislation	email
03/10/2017	Barclays Bank	HPC	Bank Statements	letter

DATE	SENDER	RECIPIENT	SUBJECT	TYPE
04/10/2017	HPC	Mrs E McKenzie	Invoice (Allotment)	letter
04/10/2017	HPC	Mrs S Butters	ditto	letter
04/10/2017	HPC	Mrs K Moodie	ditto	letter
04/10/2017	HPC	Mr and Mrs Hughes	ditto	letter
04/10/2017	HPC	Mr C Thomas	ditto	letter
06/10/2017	SALC	HPC	Sax and Dist Rotary club Comm grants	email
06/10/2017	SALC	HPC	AGM notification	letter
06/10/2017				
09/10/2017	Various internal email exchanges			
09/10/2017	HPC	SALC	Query re. annual audit (internal)	email
09/10/2017	SALC	HPC	Reply re Internal Audit	email
09/10/2017	SCDC	HPC	Final edition of Coastline newsletter	email
09/10/2017	Various sources	HPC	various newsletters forwarded	email
10/10/2017	Chairman	Clerk	Advising of Response from Barclays re overpayment	email
11/10/2017	SALC	HPC	Query re. Payroll	email
11/10/2017	SCC (forwarded by IC)	HPC	Proposed road closure Hasketon	email
12/10/2017	Barclays Bank	HPC	New Cheque Book	letter
12/10/2017	Hughes	HPC	Allotments rent payment	letter
13/10/2017	Thomas	HPC	Advice of payment in post	email
13/10/2017	Thomas	HPC	ditto	letter
15/10/2017	Smith	HPC	Allotments rent payment	letter
15/10/2017	Butters	HPC	Allotments rent payment	letter
15/10/2017	Various/HPC	HPC/various	Magazine copy for October	email
16/10/2017	SCC	HPC	Advise of road closure	email
16/10/2017	HPC	Suffolk Infolink	Change of HPC details notification	email
16/10/2017	Clerk	Councillors	SALC AGM notification	email
16/10/2017	SALC	HPC	Notifications of Courses at SALC (3 emails)	email
18/10/2017	HRMC	Chairman	Tax Code for Clerk	letter

DATE	SENDER	RECIPIENT	SUBJECT	TYPE
19/10/2017	Karen Last SCDC	HPC	Electoral Boundary Changes Proposals	email
19/10/2017	SALC	HPC	LAIS sheets (Data Prot and Housing)	email
20/10\2017	Internal	Councillors various	Play area and annual Insurance	email
20/10/2017	I Whyte	HPC	Village Hall Insurance	email
20/10/2017	SALC	HPC	Weekly Information Bulletin	email
20/10/2017	SALC	HPC	Councillor Disqualification Consult	email
20/10/2017	SALC	HPC	SALC response to Precept Consult	email
22/10/2017	SALC	HPC	Invoice (Data Prot courses)	letter
23/10/2017	Mrs McKenzie	HPC	Allotment rent 2017 – 18	letter
23/10/2017	Barclays	HPC	Change of terms	letter
24/10/2017	SALC	HPC	SALC response to Right Homes Consult	email
24/10/2017	SALC	HPC	SALC response to Councillor Disqualification Consult	email
24/10/2017	SALC	HPC	SALC response to Paly area enquiry	email
25/10/2017	Isabel Clarke	Clerk	Forwarding HPC correspondence	email
(25/10/2017	NORSE	HPC	Cheque – litter pick	letter)
(25/10/2017	Planning Direct	HPC	Circular – re Neighbour Plans	letter)
(25/10/2017	Glasdon	HPC	Brochure for equipment	letter)
25/10/2017	Rural Services Network	HPC	Rural Newsletters Various	email
26/10/2017	BDO	HPC	Statement (Invoice)	letter
26/10/2017	Woodbridge ASB Meet	HPC	Cancellation of meeting	email
26/10/2017	Rural Services Network	HPC	Newsletters	email
27/10/2017	Mrs Moodie	HPC	Allotments rent 2017 – 18	letter
27/10/2017	Various/Councillors	HPC	Play area/Insurance issue	email
27/10/2017	The Pensions Regulator	Chairman	Advice re. Pensions and Employees	letter
30/10/2017	Various/ Councillors	HPC	Local Plan comments	email
30/10/2017	SCDC	HPC	Suffolk Waste/Minerals Plan Consultation	email
30/10/2017	Tree Council	HPC	Tree Guardian Newsletter	email
31/10/2017	Simon Amstutz(Manager)	HPC	ANOB Newsletter (Suffolk Heaths etc)	email

<u>DATE</u>	<u>SENDER</u>	<u>RECIPIENT</u>	<u>SUBJECT</u>	<u>TYPE</u>
31/10/2017	SALC	HPC	Weekly News Bulletin	email
31/10/2017	Various/Councillors	HPC	Play area Safety Inspection/Insurance	email
01/11/2017	Various/Councillors	HPC	Sand Pit/Pay Area	email
01/11/2017	HPC	T. Smith	Allotments rent receipt	letter
02/11/2017	Barclays Bank	HPC	Statements 28/9-27/10(CurA/C)27/5-27/10(SavA/C)	letter
02/11/2017	D/Cllr Hedgley	Clerk/HPC	Apologies for Nov. meeting	email
03/11/2017	Ryman Ltd	HPC	Order notification (various)	email
03/11/2017	Clerk	P/ Councillors	SCDC Precept letter forwarded	email
04/11/2017	Cllr Stafford	Clerk	Agenda item	email
04/11/2017	Cllr Butters et al	Clerk	Noticeboard	email
05/11/2017	Chairman et al	Clerk	Agenda	email
05/11/2017	Clerk/HPC	Parish Cllrs	PC meet summons	email
05/11/2107	SLCC	Clerk	Clerk Magazine	letter
06/11/2017	Clerk/HPC	D/Cllr Hedgley et al	PC Meet invite	email
06/11/2017	Clerk/HPC	C/Cllr Vickery	PC meet invite	email
06/11/2017	Cllr Whyte et al	Clerk	Agenda posted on Web	email
06/11/2017	Cllr Butters	Clerk/Chairman	Apologies for meeting	email
06/11/2017	HPC/Clerk	SALC Payroll	Revised tax coding from HRMC	email
06/11/2017	District Cllr Hedgley	HPC	DC report for November PC meeting	email
06/11/2017	Clerk	PC Cllrs	DC report ditto	email
08/11/2017	SCDC	HPC	Sec of State comment on proposed merger of SCDC /Wav	email
07/11/2017	Rural Services Network	HPC	Various newsletters	email
07/11/2017	Hopkins Homes	HPC	Copy of Annual report	email

